

**City of Raleigh Fair Housing Hearing Board  
Meeting Report  
November 16, 2016**

5- FHHB Members; 1- CE; 1- Guest

**Welcome** – Chair opened the meeting.

**Minutes**- Board reviewed the previous meeting minutes and approved them.

**General Updates-**

**Community Outreach-**

**Book Readings:** An update was given regarding the community outreach event at the YMCA. The Other Side book was read and a discussion with youth and adults followed. The event went well and everyone seemed engaged. There is an opportunity for the Board to hold another book reading event at the Raleigh Gardens & Casa del a Sol (other YMCA sites).

The Board will also host a book reading at the YMCA Providence Church site. The audience will be children and parents and discussion will follow.

**January Community Conversation:** An update was given and someone from the NAACP will attend to speak on the panel. Discussion was had regarding other possible panelist; NC HRC member, and Legal Aid staff. Invitations will be sent to the previous FHHB Conference attendees. A draft outline for the event will be created and presented to the Board. There may be 3 or 4 panelist with a brief presentation then Q&A with attendees.

Board members will be sent a copy of the Analysis of Impediments to review for possible discussion topics.

**Milestones-** Board members reviewed October and November activities.

**Call Log-** No Fair Housing related calls were received.

**Budget-** Board reviewed the budget and approved the balance.

**Conference Update:**

**Agenda-** The 2016 conference agenda was reviewed and suggestions were made regarding edits for the 2017 conference. A motion was made to use the same agenda schedule for the 2017 conference. Motion was approved and a vote was called and all were in favor of keeping the same agenda timeline (5-0).

**Save-The-Dates-** Goal to send out the first set of save-the-dates in early February via email and mail. Notices will go out to past meeting attendees. Draft save-the-date will be presented to the Board in January.

**Registration Logistics:** Online registration will open in the beginning of March and will close April 7<sup>th</sup>. This will give the Board enough time to adjust numbers & counts in preparation for the conference. Conference giveaway bags will be stuffed during the April Board meeting.

**Registration Fees-** Board will look up past 5 years budget to see the trend in attendance, registration fee and conference costs.

**Sponsorships-** Draft sponsorship letters are being worked on and will be completed by the December meeting. One suggestion for raising funds is to hold an event at a local downtown business. The BoxCar allows special causes to raise money every Wednesday.

**Awards-** Discussion was had on who will receive an award during the conference. The past Chair, Arnetta Adams Brown, will receive an award.

**Scholarships-** The Board will budget for 20 community scholarships. This information will be added to the save-the-dates announcements.

**2017 Conference Themes & Topics-** This information will be reviewed & discussed during the December Board meeting.

**Community Law Clinic-** David Bohm, Campbell Law School Development Director, attended the meeting to discuss future partnership possibilities with the Board. An overview of the FHHB and its mission & Board responsibilities were shared. Some ideas for partnership: updating the Tenants Rights Handbook and work together on community outreach events.

**New Business:**

- 1) December Meeting Change- A motion was made and seconded to change the December meeting date because of the holidays. A vote was called and all were in favor of moving the meeting date up one week to December 14<sup>th</sup>.

Meeting adjourned.