



*The City of Raleigh*

### Utility Billing Services

By completing the authorization form below, you agree to have your bank account automatically drafted for the full amount of your utility bill. Your bill will indicate that your bank account will be drafted on the due date.

**Forward your completed Bank Draft Authorization form to:**

City of Raleigh  
Utility Billing Services  
PO Box 590  
Raleigh, NC 27602-0590  
919.890.3245  
UtilityBilling@raleighnc.gov

### BANK DRAFT AUTHORIZATION

I authorize the City of Raleigh to draft the full amount of my City of Raleigh utility bill from the financial institution listed below. I have the right to stop automatic payment at any time upon 30 days written notice to the City of Raleigh and my designated financial institution.

- Checking Account
- Savings Account

(PLEASE PRINT)

Name (as it appears on your Utility Account): \_\_\_\_\_

Service Address: \_\_\_\_\_

Utility Account Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Routing/Transit Number: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

**NOTICE:** The City of Raleigh's Auto Pay option for customers to make utility bill payments via recurring bank draft is intended only for payments from accounts with financial institutions located in the United States. By signing the Bank Draft Application the customer certifies that it is not requesting a bank draft from an account with a financial institution located outside of the United States.

\_\_\_\_\_  
Account Holder's Signature Date

*Go Paperless -- Enroll in E-Bill Today*

Learn more at [www.raleighnc.gov](http://www.raleighnc.gov)