

Residential Plan – Field Revision



**DEVELOPMENT
SERVICES
DEPARTMENT**

Litchford Satellite Office | 8320 – 130 Litchford Road | Raleigh, NC 27601 | 919-996-4200 | fax 919-996-4221

The following criteria will be used to determine if previously reviewed residential plans will need to be re-submitted for re-review after permit is issued:

<input type="checkbox"/>	Footprint changes – plot plan needs to be re-reviewed
<input type="checkbox"/>	Square footage change – not previously charged (i.e. Convert pull down stairs to walk up attic, convert crawl space to basement or convert deck to screened porch)
<input type="checkbox"/>	Extensive structural changes – Conventional framing changed to engineered truss components or vice versa, change crawl space to monolithic slab or extensive point load changes from roof to foundation
<input type="checkbox"/>	Zoning violations
<input type="checkbox"/>	Other: Indicate conditions

Note: Field Revision Fee is applied per hour. Please refer to the [Development Fee Schedule](#) for current rates.

To re-submit, please include the following documents:

<input type="checkbox"/>	Please submit one (1) set of the approved, punched and stamped plans approved by the City of Raleigh or a paper copy of the scanned originals with signatures and approvals. At this time, electronic copies will not be accepted.
<input type="checkbox"/>	The revised plans, plot plan and engineered documents
<input type="checkbox"/>	A copy of the residential plan re-submittal form signed by the Building Inspector
<input type="checkbox"/>	City of Raleigh Permit Application, if increase in square footage occurs
<input type="checkbox"/>	Comments:

Project Address

Permit #

Contractor

Original transaction #

Signature (Building Inspector)

Phone #

Date

Signature (Contractor)

Phone #

Date

NO PLANS WILL BE ACCEPTED FOR REVIEW WITHOUT THIS FORM