

Food Truck Zoning Permit Property Owner Application



Department of City Planning | 1 Exchange Plaza, Suite 300 | Raleigh, NC 27601 | 919-996-2626

Applicant Information		For Office Use Only	
<input type="checkbox"/> New <input type="checkbox"/> Renewal		20____ - 20____ Transaction # _____ ZN Permit # _____	
Date	Applicant Name		
Tenant Name (if different)			
Name of Business/Corporation/LLC			
Location Address			
Applicant Phone	Applicant Email		
Property Owner's Name	Property Owner's Signature		
Mobile	Email		

TO BE COMPLETED BY APPLICANT The following items are required to process this application:	TO BE COMPLETED BY CITY STAFF		
	YES	NO	N/A
Total acres of parcel _____			
Number of food trucks requested on property _____			
Site plan indicating location of food truck(s)			
Permit fee (equivalent to the minimum permit fee as approved in the Development Fee Schedule)			
SPECIAL NOTES FOR FOOD TRUCK AND PROPERTY OWNERS			
Copies of approved food truck permit, zoning permit for property owner, and site plan shall be kept in the food truck.			
This ordinance shall be enforced by laws as provided in N.C.G.S. 160A-175 or as provided in the Raleigh City Code. All criminal sanctions shall be up to the fifty dollar limit in G.C. 14-4 (a) or similar limitations.			

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TO BE COMPLETED BY ZONING INSPECTOR			
	YES	NO	N/A
Verify property zoning _____			
Number of food trucks allowed on parcel _____			
Minimum of 100' from main entrance of any eating establishment			
Minimum of 100' from any outdoor dining area			
Minimum of 50' from a permitted food vending cart location			
Minimum of 5' from the edge of any driveway or public sidewalk, utility boxes and vaults, handicapped ramp, building entrances, exits, or emergency access/exit ways, or emergency call box			
Shall not locate within any area of the lot that impedes, endangers, or interferes with pedestrian or vehicular traffic			
Minimum distance of 15' in all directions of a fire hydrant			
No food truck may occupy parking spaces which may be leased to other businesses or use to fulfill its minimum parking requirements			
Shall not occupy any handicap accessible parking space			
No free-standing signage or audio amplification shall be permitted			
Outdoor seating shall only be allowed on lots two acres or greater in size			
Hours of operation – if the food truck is within 150' of the property line of a single-family or duplex dwelling, hours of operation are limited to the hours between 7:00 a.m. and 10:00 p.m. Otherwise, hours of operation are between 6:00 a.m. and 3:00 a.m.			