

SAMPLE WARRANTY LETTER

(DATE)

TO: **(CONTACT NAME)**
(ADDRESS)
(ADDRESS)
(PHONE NUMBER)

REF: **PROJECT NAME (PROJECT NUMBER)**
One (1) Year Warranty for Streets, Water, Sewer and/or Reuse

Dear **(CONTACT NAME)**

Please accept this letter to serve as notice of the one (1) Year Warranty for the public Streets, Water, Sewer and/or Reuse for **(PROJECT NAME or PROJECT NUMBER)** located at **(NEAREST STREET or INTERSECTION)**.

Sincerely

(CONTACT NAME)
(PHONE NUMBER)